



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BENGUET
 Wangal La Trinidad, Benguet



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DIVISION MEMORANDUM NO: 509.2019

Name of Office:
 CID-ALS

TO: Chief Education Supervisor – CID
 Education Program Supervisor-ALS
 Public School District Supervisors/Coordinating Principals
 Head of Schools with ALS Program implementation
 SDO-Benguet ALS Partners
 Education Program Specialist-II ALS
 Alternative Learning System (ALS) Field Implementers
 This Division

FROM: *MW*
MARIE CAROLYN B. VERANO, CESO VI
 Schools Division Superintendent

DATE: February 19, 2019

RECEIVED
 FEB 21 2019
 SDO-BENGUET
 CID-ALS

SUBJECT: Tracking of Learners and Provision of Assistance and Guidance to A&E Test Takers on the A&E Test Administration

1. Relative to DepEd Memorandum No. 006, s. 219, re: **2018 Accreditation and Equivalency Test Registration and Administration**, the following shall serve as SDO Monitor on the different Testing Centers on February 24, 2019:

| SDO Monitor | Testing Center |
|-------------------|---------------------------------|
| 1. Rose N. Anapen | 1. Benguet National High School |
| | 2. BJMP La Trinidad |
| 2. Tito C. Bestre | 3. Loo National High School |
| | 4. BJMP Buguias |

2. ALS Learning Facilitators shall guide and assist their learners to their respective testing centers prior to and during their examination to ensure their attendance and address the problem on late comers.
3. ALS Learning Facilitators shall also accomplish the Accreditation & Equivalency Test Takers Data Form (provided in soft copy) to track their respective learners and for submission of reliable data to the different offices requiring such report. Said report shall be submitted immediately after the exam.
4. SDO ALS Implementers involved in the A&E Test Administration and Provision of Assistance to A&E Test Takers shall be entitled to Compensatory Overtime Credits (COCs) in lieu of February 23 and, or 24 that falls on Saturday and Sunday.
5. One meal and two snacks will be provided, 54 pax for BeNHS and 8 pax for LNHS Testing Center, to Monitors and ALS Facilitators to be charged against SDO HRTD Fund. However, transportation and related expenses incurred relative to above-mentioned activity shall be charged against any corresponding local funds available subject to the usual accounting and auditing rules and regulations.
6. For information, guidance and immediate dissemination of and compliance with this Memorandum is desired.